

**WORLD'S POULTRY SCIENCE ASSOCIATION
CONSTITUTION**

(Revised September 2001)

ARTICLE I - NAME

The name of this organization shall be The World's Poultry Science Association, hereinafter referred to as the WPSA.

ARTICLE II - OBJECTIVES

1. To promote the advancement of knowledge of all aspects of Poultry Science and the Poultry Industry.
2. To disseminate knowledge pertaining to all branches of the Poultry Industry and facilitate the exchange of such knowledge among people throughout the world having an interest in the industry.
3. To encourage the promotion of World Poultry Congresses and Regional Poultry Conferences.
4. To co-operate with other international organizations in achieving these aims.

ARTICLE III - MEMBERSHIP

1. Application for membership may be made either to the Secretary, on the form available, or directly to a Branch Secretary.
2. Type of membership
 - (1) Individual membership may be held by any person who is interested in the objectives of the Association.
 - (2) Associations, societies, clubs, or business firms connected with any activities of the poultry industry may become Affiliate members. Affiliates may designate one person as a representative who shall be entitled to all rights and privileges of an individual member except becoming a member of Council or holding office.
 - (3) Student membership may be held by full time, bona fide poultry students, except those taking post-doctoral studies.
3. The Council shall have the power of appointing as Honorary Life Members such members as it considers to have made a noteworthy contribution to the work of the Association (Honorary Life Members shall be exempt from the payment of dues). Between Council meetings the Board shall be empowered to appoint Honorary Life Members and those members should then be presented to the Council at its next meeting to be 'recognized'.
4. Dues

Annual Dues at the level set by the Board are payable in advance on January 1st of each year to the Treasurer or Secretary, or to Branch Secretaries for forwarding to the WPSA Treasurer or Secretary. In the case of failure to pay the required dues by December 1st of that year, the member's name shall be removed from the membership list and he or she shall cease to receive the Association's journal (see Appendix I for level of Dues current in 1999, 2000, 2001 and 2002).
5. A member may forfeit his membership for failure to act in full accord with the objectives of the Association set out in Article II.

ARTICLE IV - OFFICERS (MANAGEMENT BOARD), EXECUTIVE COMMITTEE AND COUNCIL

1. The management of the Association shall be directed by the Board and its Executive Committee under guidelines set forth in this Constitution and those policies established by the Council.
2. Officers
 - (1) The Officers will manage the business of the Association.
 - (2) The Officers collectively constituting the Board of the Association shall consist of a President, a Senior Vice-President, four Vice-Presidents, a Secretary, a Treasurer, the Immediate Past President and the Presidents of the Regional Federations.
 - (3) Officers shall serve for four years, or in the event of an individual appointment made by the President, for the residue of a four-year term under IV 2 (5) below.

- (4) Officers other than the Presidents of the Regional Federations shall be elected by secret ballot at Council Meetings held at World's Poultry Congresses.
- (5) The President shall be empowered, after consultation with the Board, to appoint a member to a vacancy among the Officers caused by the resignation or death of an Officer occurring between Council Meetings.
- (6) In the event of the resignation or death of the President, the Senior Vice-President shall assume the office of President.
- (7) The Board shall hold annual meetings to consider all the activities of the Association, and the projected annual programmes and budgets of the Secretary and Treasurer and endorse or amend them. At these meetings, reports will be given by:

President

Secretary

Treasurer (whose report shall include a professionally audited Financial Report and Balance Sheet of the Association's finances for the previous financial year (January to December), and an interim Financial Report for the current financial year, as well as a proposed budget for the following financial year)

Journal Editor

One Representative from each of the next two World's Poultry Congresses

Presidents of the Regional Federations

The Past Presidents, other than the immediate Past President, though not members of the Board, are welcome to attend the annual Board meetings.

The Board at each annual meeting shall appoint or re-appoint a professionally qualified Auditor to audit and certify the accounts, financial activities and Financial Reports of the Association.

The Board shall be empowered to approve all expenditures occurring or likely to occur during the ensuing twelve months. It shall review and, if necessary, propose amendments relevant to the publication of the Association's Journal. It may invite experts or consultants to be present at its meetings and may appoint sub-committees or working parties on specific or general matters, provided such appointments do not exceed four years.

The Board may make recommendations pertaining to World's Poultry Congresses and Regional Poultry Conferences to the relevant Organizing Committees.

- (8) The Board shall seek the views of the Council on major projects. Between regular meetings of the Council, such views shall be sought by postal vote.
- (9) A majority of the Officers shall constitute a quorum for meetings of the Board, i.e. 6 Officers.
- (10) With the approval of the President any Officer, except the President, may designate an alternate to attend Board meetings in his/her place with full voting power.
- (11) The Board shall be empowered to appoint an Editor and a Journal Production Manager. The Executive Committee may make such appointments between meetings of the Board when it becomes necessary.
- (12) The President, with the approval of the Board, shall decide the honoraria paid to the Secretary, Treasurer, Editor and any others, and from time to time review these rates

3. Executive Committee

- (1) The Executive Committee shall be responsible to the Board for the management of the Association's affairs between Board meetings.
- (2) The Executive Committee shall consist of
 - President; or Senior Vice-President (in absence of the President)
 - Secretary
 - Treasurer

4. Council

- (1) The Council is the supreme governing body of the Association and shall be responsible for formulating the broad lines of policy to be followed by the Association.
- (2) The Council shall be elected from the individual members by each Branch having five or more members. The number of Councillors to which any Branch is entitled shall be based on the number of its members (including Affiliates) in good financial standing on December 1st of the year preceding their appointment, on the following basis:

5 members but not exceeding	25 - 1 Council Member
26 " " " "	50 - 2 Council Members
51 " " " "	100 - 3 Council Members
101 " " " "	150 - 4 Council Members
151 " " " "	200 - 5 Council Members
201 " " " "	250 - 6 Council Members
251 " " " "	300 - 7 Council Members
301 " " " "	350 - 8 Council Members
351 " " " "	400 - 9 Council Members
Above 400	- 10 Council Members

- (3) Councillors may amend the Constitution when the Council is in session at World Congresses, provided 70 percent of its number (including proxies) is present and votes by a simple majority vote in favour of the amendment(s). In default of this number a postal vote of all Councillors shall be carried out subsequent to the Council Meeting, and similar votes may be taken on the need for changes in the Constitution or other major matters arising between meetings of Council. In the case of a postal vote for changes to the Constitution the same procedure as above shall apply i.e. a simple majority vote, provided at least 50% of Councillors vote.
- (4) Councillors shall be elected for a period of four years but may be re-elected for further terms of office.
- (5) In the event of the resignation or death of a Councillor or his removal from that Branch which he represents occurring between elections, the President after consulting the Branch shall be empowered to appoint a member from the same Branch as the original Councillor to fill the vacancy. The President shall also have the power over making Council appointments arising from changes in numbers of members occurring within a Branch during the same period, again after consulting the Branch.

5. Nominations and Voting

- (1) Nominations for Officers may be made by any individual member, Affiliate member or Branch. In addition the Board may appoint a Nominations Advisory Committee, charged with ensuring that a representative slate of nominations is made before the due date.
- (2) Nominations must reach the Secretary not later than 28 days before the date of the election. If no nomination is received for any office, nominations may be made by members of Council (including proxies) at the time of the election.
- (3) Officers will be elected by secret ballot by Councillors and proxies at regular meetings of the Council. A simple majority (the candidate receiving the most votes) of those voting shall be required for the election of Officers.
In the case of the five Vice-Presidents only one ballot shall be held. The five candidates receiving the highest number of votes will be declared elected. Of these five the one receiving the highest number of votes will become the Senior Vice-President.
- (4) Nominations for Councillors to represent those countries that have Branches may be made by any Individual or Affiliate member of the respective Branch and the Councillors will be elected solely by the members of that Branch. Nominations for Councillors from countries that do not have Branches may be made by any Individual or Affiliate member in the country and their election will be decided by the Council.
- (5) A Councillor who is unable to attend may nominate in writing a proxy who shall submit this authority to the President or Secretary two days before the Council meeting. The proxy must be a member of WPSA.
- (6) The term of office for all Officers and Councillors elected by the Council (except the Secretary and Treasurer) shall commence at the termination of the Council meeting at which they were elected. The Secretary and Treasurer shall continue in office until the close of the year in which the Council Meeting was held. Term of office for Councillors elected by Branches shall commence at the termination of the Branch meeting at which they were elected.

ARTICLE V - BRANCH ORGANIZATIONS

1. The Board, or Executive Committee between Board meetings, may approve the formation of Branch Organizations, which then will be designated as Branches of the World's Poultry Science Association.
2. Branches will organize their own activities and programmes and shall not include in their constitutions and by-laws anything not in full accord with the WPSA Constitution. Branch Constitutions shall be submitted to the Secretary for approval by the Executive Committee or the Board.
3. Branch membership subscription rates in excess of those fixed by the Board may be charged at the discretion of the Branch. The Branch may retain these excess dues for the purpose of local administration. No portion of these excess amounts need be transferred to the WPSA.
4. An Officer of each Branch shall be responsible for the remittance of the necessary amounts of the annual dues from Branch members to the Treasurer or Secretary of the WPSA.
5. Branches shall not restrict their members from acting as free and independent members of WPSA, nor withhold, forbid, or restrict their members in regard to any privilege granted by WPSA to its members.
6. Any person may be a member of WPSA with or without being a member of a Branch. All members of a Branch must be members of the WPSA.
7. Branches within a recognized global or continental region may, if they so wish, combine to form a Federation to promote further the aims of the Association by holding Regional Poultry Conferences and other means. Such Federations shall operate under a Constitution approved by the Council. The Presidents of the Regional Federations shall be full voting members of the WPSA Board.

ARTICLE VI - PUBLICATIONS

1. There shall be issued an official organ, known as the World's Poultry Science Journal, and such other publications as may be approved by the Board, which shall be sent to all members and Affiliated members in good financial standing.
2. The official languages of the WPSA shall be English, French, German, Russian and Spanish. Translations of summaries of papers will be published in the Journal when possible. Congress organizing committees are encouraged to provide translation where possible at the sessions of the World's Poultry Congress.

ARTICLE VII - MEETINGS

1. The Council of the Association shall meet once every four years at the place and time of World's Poultry Congresses.
A general assembly of members shall be held coincident with the Council meeting, but only Councillors (and proxies) shall have the power to vote on : (a) election of Officers and Councillors, (b) changes in the Constitution, and (c) the venue of World's Poultry Congresses. At the Council meetings a balance sheet shall be presented and reports shall be submitted by the Association's Officers. Thirty members from at least six different countries shall constitute a quorum for Council meetings.
2. The Board shall meet at least once every year. Adequate notice of such meetings shall be given by the Secretary to those concerned.
3. On a request signed by at least 12 members of Council representing at least five countries, the Secretary shall be required to communicate by post with all members of Council and seek their votes on the question or matter raised.
4. The Executive Committee shall meet at the request of the President and shall be empowered to determine the venue and date of a World's Poultry Congress in the event of the arrangements for the next Congress breaking down or being cancelled by the host country. The Committee shall also be empowered to extend the term of office of the several Officers of the Board and Councillors and to take any further action that seems desirable in such a state of emergency.

ARTICLE VIII - HONORARY OFFICERS

1. Any Officer may be declared an Honorary Past Officer by the Council after having served as President for four years or as another Officer for eight years.
2. The terms of Honorary Past Officers shall last as long as they remain active members.

ARTICLE IX - WORLD'S POULTRY CONGRESSES

1. World's Poultry Congresses shall be held every four years.
2.
 - (1) Countries, represented by Branches and supported by Governments, desirous of hosting a World's Congress shall make their intentions known to the Secretary at least 8½ years prior to the proposed date.
 - (2) Formal bids, which should include the host city, venue and proposed dates, are to be submitted to a sub-committee of the WPSA, appointed by the Board, at the time determined by the Secretary.
 - (3) The sub-committee will evaluate all bids and will arrange site visits at its discretion. The site inspection team shall consist of three people, chosen as follows, according to availability and willingness to participate:
The Secretary, the President, plus one or more of the Officers for a total of three.
The same team, as far as possible, shall inspect all potential sites. Only in exceptional circumstances will variation in the site inspection team from one bidding city to another be accepted.
No member of the site inspection team shall be from, or have a vested interest in, any of the countries which are bidding for the Congress.
(Note: Cost of site inspection should be borne by the relevant city, Convention Centre, or other civic body which stands to benefit, should the bid be successful. It should NOT be a direct cost to the WPSA Branch.)
 - (4) The sub-committee will present its recommendations on the bids to the Board who in turn will submit a recommendation to the Council of WPSA at its meeting 8 years before the proposed date.
3. At its regular meeting, Council will determine by secret ballot the venue for the Congress, from among the bids submitted. In the case of two bids, a simple majority is required. In the event of a tie, a second ballot will be held and in the event of a second tie, a third ballot and so on until Council reaches a decision. In the case of three or more bids a decision will require more than 50% of the votes cast. This may occur on the first ballot but, if it does not, the bid with the lowest number of votes on the first ballot will be eliminated and a second ballot held on the remaining bids. This procedure of elimination and subsequent ballot will be repeated until a bid emerges with greater than 50% of the votes cast.
4. In the event that no suitable venue can be agreed by the Council, or if a Country or City withdraws its bid, the Board will convene an emergency meeting. Following as wide a consultation process as possible, the Board will recommend at least three countries in the order in which they should be approached by the President and/or Secretary with a view to hosting a Congress. This list of countries must be ratified by a simple majority (50% + 1 of those voting) of Councillors in a postal vote. Following this, the President and the sub-committee identified in IX2 (2) above shall arrange site visits, in the order specified, until a suitable venue can be agreed. It is suggested that a minimum of two venues are visited for purposes of comparison; following this, the sub-committee shall make a recommendation to the Board, which in this case, in the interest of time, will make the final decision. A minimum of six Board members must vote (in person or by proxy) in favour of this decision. In the absence of such a vote, the process must be repeated.

ARTICLE X - DISPOSAL OF ASSETS

1. The income and property of the Association shall be applied solely towards the carrying out and exercising of the objectives and powers of the Association, and no part thereof shall be paid or transferred directly or indirectly to any members of the Association by way of dividend, discount, rebate or bonus, other than as set out in Articles IV 2.(12) and V(3).
2. If the Association ceases to exist as a separate body then the assets of the Association shall be applied to some purpose consistent with the objectives of the Association. At no time shall any part of the assets of the Association or of its Branches be divided among its members.

BY-LAW

APPENDIX I

MEMBERSHIP DUES WPSA

From 1991 to 1998 the membership dues were US\$15.00 per member per year. In many meetings this fee has been discussed. Any increase in the cost of membership would be difficult for most people in developing countries. After further wide ranging discussion the following compromise was agreed.

Starting in the financial year 1999 the schedule of membership dues is as set out below (initially for an experimental period of two years). At the Board meeting in August 2000 this period was extended for another two years i.e. to 2002.

	High Income Countries	Low Income Countries
Individual Members	20.00 US\$	10.00 US\$
Affiliate Members	50.00 US\$	50.00 US\$
Patron Members	50.00 US\$	50.00 US\$
Student Members	10.00 US\$	5.00 US\$
Life Members	500.00 US\$ once only	250.00 US\$ once only

Membership dues for Non-Branch Members Shall be:

Individual Members	50.00 US\$ for two years	30.00 US\$ for two years
Affiliate Members	120.00 US\$ for two years	120.00 US\$ for two years
Patron Members	120.00 US\$ for two years	120.00 US\$ for two years
Student Members	25.00 US\$ for two years	20.00 US\$ for two years
Life Members	650.00 US\$ once only	650.00 US\$ once only

The membership dues for low income countries apply to members in those countries listed in the most recent International Monetary Fund Yearbook as having a per capita GDP (Gross Domestic Product) of 4000 SDR or less (SDR is the weighted exchange unit of account used by the IMF).